



# AGENDA

Workforce Solutions Capital Area Board Meeting  
December 18, 2025

**In-Person Attendance Preferred**

9001 N IH 35, Suite 110, Austin, TX 78753  
Conference Room 133  
11:30am - 1:30pm

Virtual Link: <https://wfscapitalarea.zoomgov.com/j/1605689094>

	<b>Arrival – Enjoy some Lunch!</b>		11:00-11:30
	<b>REGULAR BUSINESS MEETING</b>		
I	Call to Order & Quorum Determination	<i>Sherry</i>	11:30
II	Declarations of Conflict of Interest		11:32
III	Public Comment		11:35
IV	Approval of Consent Agenda ( <b>Action Item</b> ) <ul style="list-style-type: none"> <li>• Approval of April 2025 Minutes</li> <li>• Approval of Child Care Policy: Additions to Priority Group 3</li> </ul>	<i>Sherry</i>	11:40
V	The following may be discussed in Executive Session or Open Meeting and have action taken in Open Meeting: 551.071 and 551.074 consultation with attorney and discussion regarding CEO search and authorization of CEO regarding employee release agreements		11:45
VI	Discussion and Appropriate action regarding Board Financials and other relevant topics ( <b>Action Item</b> )	<i>Sandy Guzman</i>	12:00
VII	Officer Nominations Committee: Recommended Slate of Officers for 2024-2025 ( <b>Action Item</b> )	<i>Sherry and Michelle Teakell</i>	12:10
VIII	Overview of Fiscal Year 26 Board Committees	<i>Yael Lawson</i>	12:20

IX	Fiscal Year 26 Board Meeting Structure- Incorporating Feedback from August Retreat	<i>Yael Lawson</i>	12:25
X	Committee report: Community Engagement	<i>Jameson Cardenas</i>	12:35
XI	Committee report: Operations  • Overview of Career Center contractor performance	<i>Veronda Durden / Melanie Flowers</i>	12:45
XII	Texas Talent Experts and Service Optimizers – Child Care	<i>Madison Mattise</i>	12:50
XIII	Interim CEO Report	<i>Yael Lawson</i>	1:15
XIV	Final Board Chair Report – • Celebration for Mark		1:20
XV	Other Business		
XVI	Adjournment		1:30

Public Comment Procedures for Workforce Solutions Public Meetings Invitation to Comment Workforce Solutions Capital Area (WFS) posts a notice with an agenda for all its Board of Directors and Board Committee meetings with the Travis County Register and on the Website, in compliance with the Open Meetings Act. WFS encourages the Public to speak on any issues that is under the WFS Jurisdiction and includes Public Comment on the agenda in each of its public meetings. Public comments at WFS Board meetings are limited to 3 minutes total per speaker. WFS does not and will not discriminate among speakers for or against any point of view. It is the policy of the WFS Board of Directors that neither board members nor staff respond in the meeting immediately following public comment.

Public Comment Procedure You may sign up to make public comment prior to any meeting by emailing a request to Rachel Thedford at [rachel.thedford@wfscapitalarea.com](mailto:rachel.thedford@wfscapitalarea.com) at least 36 hours prior to the scheduled start of the meeting. Alternatively, there is a sign-up sheet at the entrance of the Board Conference Room location.

A proud partner of the  **americanjobcenter**® network

Workforce Solutions Capital Area is an Equal Opportunity Employer/Program. Persons with disabilities who plan to attend this meeting and who may need auxiliary aids, services, or special accommodations should contact Rachel Thedford at 512.597.7124 at least two (2) working days prior to the meeting, so that appropriate arrangements can be made. Relay Texas: 1.800.735.2989 (TDD) / 711 (Voice) [www.wfscapitalarea.com](http://www.wfscapitalarea.com)